

BUILDING DIVISION

6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
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DECK/PATIO SLAB/COURT CHECKLIST

We require 2 sets of plans/surveys Packaged and stapled together

Required

- ___ Copy of contract if submitted by a contractor.*
- ___ Print out from the Broward County Property Appraisers Office (**WWW.BCPA.NET**)
- ___ **Zoning** 1- Sealed Survey (Original) and 2 Copies no older than 2 years without survey affidavit
2- Location/ Plot Plan (Showing all intended set backs from property line and other existing structures)
Provide photo metrics if court is lighted.
If installing a fence label height.
Surveys must show all easements and encumbrances
- ___ **Landscaping** (Tree Affidavit Stating that no trees have been removed. (Obtained from Landscape Dept) if applicable
- ___ **Structural** plans 2 sets showing footing details of slab, show on plans and application whether slab is existing or new.
- ___ **Engineering** Complete Engineering cross section form showing drainage cross sections from top of slab to property line including swale, all dimensions and elevations show three views rear, left, and right. If applicable
- ___ Department of Planning and Environmental Protection (Stamped on each set of plans *bring in all forms they return)
If applicable
- ___ Drainage District: if applicable - (Drainage/Lake Maintenance Easement)
(Required only if structure is in easement) (Stamped on slab Location Plan)
- ___ Central Broward Central Water District
- ___ South Broward Drainage District Approval
- ___ Tindall Hammock Approval
- ___ Completed Building Permit Applications
- ___ Notarized Signature on Applications
- ___ Contractors- A Copy of all application licenses (Competency & Business Tax Receipt) original insurance certificates for Workman's Comp and General Liability
- ___ Disclosure Statement - if submitted as on owner / builder application.
- ___ Waste Management agreement form must be signed by the contractor and notarized.
- ___ Affidavit of Awareness Homeowners Association form must be signed by owner and notarized.*
- ___ Plan check fee, see fee schedule item #13 required at time of submittal *

____ Contractors Signature

____ Owner signature required if applying for an owner builder permit